

## Senior Experience, Traditional Dual Credit and Higher Ed Commitment Information and Permission Form

Student Name: \_\_\_\_\_

Counselor: \_\_\_\_\_

You are receiving this information because your son/daughter has expressed interest in either participating in Higher Education on-campus at Homestead (Senior Experience or Traditional Dual Credit) or off-campus at one of the local universities/colleges (Higher Ed). This correspondence is to advise you what needs to be completed in order to participate in this opportunity. In addition to the traditional dual credit options, Homestead is excited to offer the Class of 20\_\_\_ more opportunities through Senior Experience. Senior Experience offers students the same credits and schedule they would receive off-campus without ever leaving Homestead. Better yet, these classes are offered for a fraction of the cost and most are even free! We also feel this opportunity will aid students in making a successful transition to their post-secondary futures. More information regarding Senior Block can be found on Canvas under Class of 20\_\_\_ Senior Experience.

### Senior Experience and Traditional Dual Credit:

1. First, make sure the following qualifications are met to enroll in the selected course(s).
  - a. \_\_\_\_\_ On track to graduate with the Class of 20\_\_\_\_\_
  - b. \_\_\_\_\_ 2.7 Cumulative GPA (IUB courses only)
  - c. \_\_\_\_\_ 2.8 Cumulative GPA (Ball State courses only)
  - d. \_\_\_\_\_ 3.0 Cumulative GPA (IPFW courses only)
  - e. \_\_\_\_\_ 2.6 Cumulative GPA (Juniors and Seniors Only-Ivy Tech selective courses only)
  - f. \_\_\_\_\_ Score of 25 Reading 25 Math and a 26 on the Writing portion of the PSAT or pass the Accuplacer exam given in February (Ivy Tech courses only)\*
  - g. \_\_\_\_\_ Score of 27 on the math section (Ivy Tech math courses only)\*
2. Make sure you are aware of any cost associated with the IPFW selected Dual Credit course(s) and that the course(s) is logistically and financially agreeable. Ivy Tech Dual Credit courses are tuition-free to all students.
3. Students sign up information below:
  - a. Ivy Tech students will complete all necessary admission forms posted in Canvas using their student laptops and logged in to their SACS account from home during the first week of the course.
  - b. Students enrolling in an IUB courses will enroll directly to IUB when prompted by an email from IUB. You can find more information regarding IUB's Advance College Project (ACP): <https://acp.iu.edu/enrolling-in-ACP/index.html> .
  - c. Students enrolling in a Ball State course will also enroll with Ball State and need a sign parent permission form (supplied by Homestead). Additional information regarding Ball State's Dual Credit program is available here: <https://www.bsu.edu/academics/collegesanddepartments/dual-credit>
  - d. Students signing up for IPFW Dual Credit courses must apply to the university immediately after scheduling. Follow this two-step process:
    - i. Fill out an application at IPFW's Collegiate Connection: [www.ipfw.edu/collegiate-connection](http://www.ipfw.edu/collegiate-connection)
    - ii. Send high school transcripts electronically by creating an account at [www.parchment.com](http://www.parchment.com) (See instructions below)
4. As with all dual credit, **there is no guarantee of transferability**. Students and parents should check with colleges and universities for credit transferability confirmation.
5. Students participating in the Senior Experience are **required** to enroll in those courses for dual credit.
6. **Participation in Senior Experience is not guaranteed.**

### Higher Ed:

1. First, you must decide which school you would like to take your Higher Ed class at. There are several schools in the area that offer this opportunity to high school students. Two of the most popular schools that students use are IPFW and University of Saint Francis.
2. After deciding where you would like to take your classes, you will need to get accepted as a student by that school. In order to do that, you must apply to that school. There are two big steps required in order to apply to these schools.
  - a. First, you will need to fill out an application for the school. IPFW and Saint Francis have a specific program and application process for high school students wanting to take Higher Ed classes. Fill out the application on the website of your school of choice. You can find the electronic versions of these applications at the following URLs:
    - i. IPFW's Collegiate Connection: [www.ipfw.edu/collegiate-connection](http://www.ipfw.edu/collegiate-connection)
    - ii. University of Saint Francis ACE Program: <http://www.sf.edu/sf/admissions/highschool/ace>
    - iii. Keep in mind these are not the only schools that offer Higher Ed. classes to high school students. If there is another school you are interested in, check with their admissions office to see if they have opportunities for high school students.

- b. After you have completed the college application, you will need to have your high school transcripts sent to the college. The easiest way to do this is to create an account on [www.parchment.com](http://www.parchment.com) and have your transcripts sent electronically. Instructions for creating an account on parchment can be found on the back-side of this sheet.
3. After you complete these steps, you will select the Higher Ed. class(es) that you would like to take. Please be aware of the costs associated with each program. *(It is recommended that students focus on taking general education classes.)*
4. When selecting your classes, pay close attention to the start times of the classes. You need to make sure that you can either get to your Higher Ed class on time or get back to Homestead in time for your scheduled classes, even on days that Homestead has a modified schedule due to delays, special testing or any other circumstances. Early dismissals and late arrivals will not be granted.
  - a. A good rule of thumb for IPFW classes is to plan at least an hour travel time.
  - b. A good rule of thumb for Saint Francis is to plan at least 30 minutes travel time.
5. Before your classes start, bring your Higher Ed schedule in to your counselor to verify your enrollment in dual credit classes. Just drop off in student services in the box that will be provided and labeled higher ed. schedules.
6. ***Proof of registration must be provided prior to the first day of school in order to leave school for higher ed. Until this step is completed you will NOT be permitted to leave early for college classes and will have to take a full course load here at Homestead High School.***

#### Sending Transcript Electronically

1. Create an account on [www.parchment.com](http://www.parchment.com)
  - a. Click Sign Up
  - b. Select if you are a student or parent/guardian
  - c. Enter your email address and select password
  - d. Select and answer secret questions, click save and continue
  - e. Enter your first and last name, gender, date of birth, and current grade level
  - f. Check box to agree to terms of use and service agreement
  - g. Click Continue to add your school to your Parchment account.
2. To request transcripts:
  - a. Log in to [www.parchment.com](http://www.parchment.com), click on "My Transcripts" (on top tool bar), then "Request" (on top left hand tool bar).
  - b. Search for Homestead High School and enter your enrollment information.

Note: To complete transcript authorization, you must sign an online authorization form. For students under 18 years of age, a parent/guardian signature is required. To sign, click in the signature box with your mouse and use your mouse to write out your signature. You do NOT need to enter the School Pin.

3. To deliver transcripts:
  - a. Log in to [www.parchment.com](http://www.parchment.com), click on "My Transcripts" (on top tool bar), then "Request" (on top left hand tool bar).
  - b. Select school(s) to where you want your transcript delivered.
  - c. Select the transcript (Current or Next Grading Period) you want delivered.

Note: Transcript requests for College Admission Offices are free. Rush Requests are \$5.

4. To Track Transcripts:
  - a. Log in to [www.parchment.com](http://www.parchment.com), click on "My Transcripts" (on top tool bar), then "Request" (on top left hand tool bar).
  - b. Select the transcript you want to track.

Note: You will receive a confirmation email once the transcript has been sent by Homestead and a second confirmation email will be sent when the college has downloaded your transcript.

Homestead High School provides these opportunities to students as a way to jump start their post-secondary careers and ease their transition. In signing this letter, you and your student acknowledge you have read the above information and commit to the necessary steps for participation. You understand that your student may or may not have a traditional school day schedule and have accounted for necessary transportation. Again, there is no guarantee of transferability of credits. We highly recommend students and parents should check with colleges and universities for credit transferability confirmation.

If you have any questions or concerns, please do not hesitate to contact your counselor.

Student Name (please print): \_\_\_\_\_

Grade Level: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_